



Our Lady of Mercy College
Parramatta

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ALUMNAE COLLECTION NOTICE

Please read the statements below carefully. If you do not agree to any of the statements, please let us know so that we can honour your wishes.

1. Our Lady of Mercy College Parramatta Alumnae (herein referred to as the "Alumnae") collects personal information from ex-students after they leave Our Lady of Mercy College Parramatta (herein referred to as the College). The primary purpose of collecting this information is to enable the Alumnae and the College to maintain an accurate database and record of our ex-students and allows for communication with the College's ex-student community.
2. Personal information is collected from ex-students, such as contact information, professional information, as well as information pertinent to their school years at the College. This information, as well as general news provided by an individual about their life and achievements, may be used in College publications including newsletters, magazines and on our website.
3. From time to time, we may take photographs at Alumnae functions of members of the ex-student community to be used in marketing material and in College newsletters, magazines and on our website. If you do not agree to this, you must advise us now.
4. Ex-students may seek access to personal information collected about them by contacting the College. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others or where other ex-students have provided information in confidence.
5. As you may know, the College engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the College's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
6. We may include your contact details in a class list and Alumnae directory. If you do not agree to this, you must advise us now.